

# SUPPLEMENTAL APPLICATION FOR COMMUNITY ASSOCIATIONS

(TO BE USED IN CONJUNCTION WITH A COMPLETED ACORD APPLICATION)

## PRODUCER INFORMATION

Agency Name:	Phone:
Account Contact:	Email:
Mailing Address:	
City:	State:
Zip Code:	

## INSURED AND MANAGEMENT INFORMATION

Named Insured:	Effective Date:
<b>Association Type:</b> CONDOMINIUM <input type="checkbox"/> COOPERATIVE <input type="checkbox"/> HOA/PUD <input type="checkbox"/>	
<b>Construction Type:</b> Joisted Masonry <input type="checkbox"/> Non-Combustible <input type="checkbox"/> Masonry Non-Combustible <input type="checkbox"/> Modified Fire Resistive <input type="checkbox"/> Fire Resistive <input type="checkbox"/>	
Year Built:	Building Square Feet:
Has the building been renovated/gut rehabbed?	# of Floors:
Yes                      No <i>If yes, what year?</i>	
Years of Building Updates:	Wiring: Roofing:
	Plumbing: Heating:
Building Limit:	Total # of Units:
	Number of Rented/Unsold Units (including sponsored/investor owned):
Actual amount of Business Income/Extra Expense:	
Expiring Carrier:	Premium:
	Target Premium:
Does your agency currently control this risk?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Does the expiring policy have a lead exclusion?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Has the insured's policy been cancelled or non-renewed in the past three (3) years?	Yes <input type="checkbox"/> No <input type="checkbox"/>
<i>If yes, please explain:</i>	
Is there any ongoing construction or any construction planned during the policy period?	Yes <input type="checkbox"/> No <input type="checkbox"/>
<i>If yes, describe:</i>	
Is the roof constructed of any type of shingles (asphalt, wood, etc.)?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Property Manager required to be covered for employee dishonesty?	Yes <input type="checkbox"/> No <input type="checkbox"/>
<i>If yes, what are the limits for:</i>	Employee Theft                      Computer/Funds Transfer Fund                      Forgery and Alteration

## UMBRELLA COVERAGE

Expiring Carrier:
Limit Requested:    \$5M <input type="checkbox"/> \$10M <input type="checkbox"/> \$15M <input type="checkbox"/> \$25M <input type="checkbox"/> \$30M <input type="checkbox"/> \$40M <input type="checkbox"/> \$65M <input type="checkbox"/> \$90M <input type="checkbox"/>

Comments:



## SUPPLEMENTAL APPLICATION FOR COMMUNITY ASSOCIATIONS

### ADDITIONAL EXPOSURES (CONTINUED)

Clubhouse?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Parks/Trails?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Golf course?	Yes <input type="checkbox"/>	No <input type="checkbox"/>	Athletic courts/fields	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Fitness center?	Yes	No	Daycare on premises?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Underground fuel/oil tanks?	Yes <input type="checkbox"/>	No <input type="checkbox"/>			
Does the building have a basement?	Yes	No	Does the insured maintain parking facilities?	Yes	No
<i>If yes, what is the square footage?</i>			<i>If yes, what is the square footage?</i>	Outside Parking Lot:	
Is the basement finished	Yes	No		Basement Parking:	
Description of finished:				1 <sup>st</sup> Floor Lot:	
Does the building contain an elevator?	Yes	No	Is there a GKLL exposure?	Yes	No
<i>If yes, how many</i>					

### RISK MANAGEMENT

Are certificates required when contracting for work to be performed on the building?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Are hold harmless agreements in place when contractors are hired to perform work?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the insured require insurance for all commercial tenants (if applicable)?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the insured require insurance for all owners/tenants?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is there a contract in place for snow removal?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the association have a reserve fund analysis for major projects?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is there a roof replacement schedule in place?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Has the boiler been inspected in the last year?    Yes <input type="checkbox"/> No <input type="checkbox"/>	Is the boiler inspected annually?	Yes <input type="checkbox"/> No <input type="checkbox"/>

### BOARD INFORMATION

Has the control been transferred to the board from the developer?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is the developer sitting on the board?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have there been any Directors and Officers claims <b>made</b> in the past three (3) years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have there been any Directors and Officers claims <b>paid</b> in the past three (3) years?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Does the property manager have the authority to withdraw funds?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Is board approval required for all transactions?	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Who reconciles bank statements? _____	How often: _____	

\_\_\_\_\_  
INSURED SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
AGENT SIGNATURE

\_\_\_\_\_  
DATE