

CONDOPAK RENEWAL APPLICATION

PRODUCER INFORMATION

| | | |
|---------------------|--------|--------|
| Agency Name: | Phone: | |
| Account Contact: | Email: | |
| Inspection Contact: | Phone: | Email: |

INSURED AND MANAGEMENT INFORMATION

| | | | | | |
|---|-----------------|-----------|-----------------------------|----------|--------------------------------|
| Named Insured: | Effective Date: | | | | |
| Location Address: | | | | | |
| Total # of Habitational Units: _____ Of these units, how many are: | | | | | |
| Owner-Occupied: | Rented: | Vacant: | Sponsored/Investor Owned: | Sublets: | Air BnB: |
| Building Update Years: | Wiring: | Plumbing: | Roofing: | Heating: | Year of last roof replacement: |
| Actual amount of Business Income: | | | Business Personal Property: | | |
| Commercial Tenants? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please list: | | | | | |
| Does the insured require insurance for all commercial tenants? Yes <input type="checkbox"/> No <input type="checkbox"/> **Please forward copies of COI's for all commercial tenants** | | | | | |

RISK MANAGEMENT

| | | | | | |
|---|------------------------------|-----------------------------|-----------------------------------|------------------------------|-----------------------------|
| Is there any ongoing construction or any construction planned during the policy period? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | | |
| If yes, describe: | | | | | |
| If yes, please also confirm if all required insurance and hold harmless is in place. | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | | |
| Is there a roof replacement schedule in place? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | | |
| Are certificates required when contracting for work to be performed on the building? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | | |
| Are hold harmless agreements in place when contractors are hired to perform work? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | | |
| Does the insured require insurance for all owners/tenants? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | | |
| Does the building have wood-burning fireplaces? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | If yes, are they actively in use? | Yes <input type="checkbox"/> | No <input type="checkbox"/> |

RISK MANAGEMENT - EXTERIOR

| | | | | |
|--|------------------------------|---|---------------------------------|---|
| Who owns and controls the driveway, curb cut, parking lot or courtyard? | N/A <input type="checkbox"/> | Building Owner <input type="checkbox"/> | Tenant <input type="checkbox"/> | Shared Association <input type="checkbox"/> |
| Sidewalk Flags (<i>sidewalk flags are the concrete slabs that make up a sidewalk</i>) | | | | |
| Are any sidewalk flags missing? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| Are any sidewalk flags cracked and/or loosened? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| Is there a vertical grade differential or spacing between any adjacent sidewalk flags causing a surface defect of one-half inch or more? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| Is there an improper slope of a sidewalk flag (a flag that does not drain towards the curb and/or retains water)? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| Are there any hardware defects in the sidewalk flags (any appurtenances not flush within one half inch of the sidewalk)? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| Is there a contract in place for snow removal? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| Are snow logs maintained? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| Are any building features (e.g. mats, grates, awnings, stairways) used or altered in a way that opens them to public use or creates a shortcut (e.g. gateway to courtyard or side street)? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| If yes, describe: | | | | |
| Has any recent construction or repair work been done on exterior walkways, steps or driveways? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| If yes, Who performed the work? | | | | |
| When was the work completed? | | | | |
| Was it inspected? | | | | |
| Does the property permit any private use of the sidewalk (delivery loading, attached ramps, decorative planters) that goes beyond the typical domestic use? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| If yes, describe: | | | | |
| Tree Pits/Tree Wells: | | | | |
| Have you made any modifications to the tree wells adjacent to your property? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| Do you use the tree wells for any business-related purposes, such as signage or displays? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| Have you performed any maintenance or repairs on the tree wells? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| Are you aware of any issues/hazards related to the tree wells? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| If yes, Has the city/county been notified? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| Do you have security cameras monitoring sidewalks? | Yes <input type="checkbox"/> | No <input type="checkbox"/> | | |
| If yes, how many cameras are currently in use (both interior & exterior)? | | | How long are videos kept? | |

ADDITIONAL EXPOSURES

Electric Cars:

Is there an EV charging station(s) located on the insured property? Yes No

If yes:

Where is the charger(s) located? Garage (inside building) Outdoor Parking lot

If Outdoor Parking Lot, what is the distance between the chargers and building?

If Indoor Garage, **please forward a copy of the professional installation contract** with your renewal application.

E-Bikes:

Are E-Bikes permitted in the common areas? Yes* No If yes, are all batteries removed before storing? Yes No

Are unit owners/tenants permitted to store E-Bikes in their units? Yes* No Not Regulated*

If E-Bikes are not permitted in units, how is this regulated?

*If Yes or Not Regulated is selected on either of the above questions, please **sign and return** the attached **E-Bike Safety Flyer** with your renewal application

CERTIFICATION

I certify that I have reviewed the information contained on this application and that the information is complete and accurate. If there is any reason that the insured does not comply with these terms and conditions, you must notify New Empire Insurance Services immediately. Any changes to the exposure during a policy term must be submitted to New Empire Insurance Services for review. Coverage cannot be bound, altered, or deleted without prior consent from your underwriter.

Signature

Date